



Nottinghamshire  
County Council

# Change of Bank Details for the Payment of Pension

**PAY/CYB/4(PWS)**

Payroll	Period End
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**PLEASE ENSURE ALL DETAILS ARE CORRECT AND YOU HAVE SIGNED THE BOX AT THE BOTTOM**

DIRECT CREDIT IS COMPULSORY FOR ALL NEW PENSIONERS

<b>Surname:</b> <input type="text"/>	<b>Forename(s):</b> <input type="text"/>
<b>Pay Number</b> <input type="text"/>	This can be found under your name on your latest pay advice slip.

## Bank Details

<b>NAME &amp; ADDRESS of, Bank, Building Society at which the account is kept</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	<b>Postcode:</b> <input type="text"/>
<b>TITLE of Bank, Building Society, if different from the SURNAME ABOVE</b>	<input type="text"/>
<b>Sort Code:</b> <input type="text"/>	This is the number at the top right hand corner of your cheque.
<b>Account Number:</b> <input type="text"/>	This is the number on the right of the bottom line of numbers on your cheque.

## Building Society Details

<b>Account Number:</b> <input type="text"/>
<b>Building Society's Clearing Bank Details</b>
<b>IMPORTANT NOTE</b> FOR ALL CREDITS TO A BUILDING SOCIETY THE FOLLOWING DETAILS <b>MUST</b> BE OBTAINED FROM THE BRANCH MANAGER.
<b>Sort Code:</b> <input type="text"/>
<b>Roll Number:</b> <input type="text"/>

<b>Signature:</b> <input type="text"/>	<b>Date:</b> <input type="text"/>
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**Please return the completed form to:**

HR/PAY  
Employee Services Centre  
Nottinghamshire County Council  
County Hall  
West Bridgford  
Nottingham  
NG2 7QP

For Office Use Only	
Pay Number	<input type="text"/>
<u>Input Details</u>	
Date	Time
Initial	Checked by